



**(F) Application for a premises licence to be granted  
under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Cybelé PLF Ltd

*(Insert name(s) of applicant)*

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

**Part 1 – Premises details**

21 Queens Square, Poulton-le-Fylde, Lancashire, FY6 7BW			
<b>Post town</b>	Poulton-le-Fylde	<b>Postcode</b>	<b>FY6 7BW</b>
Telephone number at premises (if any)		01253 882568	
Non-domestic rateable value of premises		£14,999	

**Part 2 - Applicant details**

Please state whether you are applying for a premises licence as (Please tick as appropriate)

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i as a limited company/limited liability partnership  please complete section (B)
  - ii as a partnership (other than limited liability)  please complete section (B)
  - iii as an unincorporated association or  please complete section (B)
  - iv other (for example a statutory corporation)  please complete section (B)
- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a statutory function or
- a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
<b>Surname</b>			<b>First names</b>	
<b>Date of birth over</b>		I am 18 years old or		<input type="checkbox"/> Please tick yes

<b>Nationality</b>			
Current residential address if different from premises address			
Post town		Postcode	
<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service). The 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).			

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
<b>Surname</b>			<b>First names</b>		
<b>Date of birth over</b>		I am 18 years old or		<input type="checkbox"/>	Please tick yes
<b>Nationality</b>					
Current postal address if different from premises address					
Post town		Postcode			
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service). The 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or

other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Cybele PLF Ltd
Address 21 Queens Square, Poulton-le-Fylde, Lancashire, FY6 7BW
Registered number (where applicable) 12644276
Description of applicant (for example, partnership, company, unincorporated association etc.) Ltd company.
Telephone number (if any) 01253 882568
E-mail address (optional) hello@cybele.club

### Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
01	06	2021

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

We are a cycling hub, with café, bike servicing, retail and indoor cycling. We would like to offer our guests alcoholic beverages and are looking to hold guest speaker events / seminars etc.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?  
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 7)			<b><u>Will the performance of a play take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue					
Wed			<b><u>State any seasonal variations for performing plays</u></b> (please read guidance note 5)		
Thur					
Fri			<b><u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat					
Sun					

**B**

<b>Films</b> Standard days and timings (please read guidance note 7)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)		
Mon					
Tue			<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Fri			
Sat			
Sun			



**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 7)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Please give further details here</u></b> (please read guidance note 4)		
Mon					
Tue			<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 5)		
Wed					
Thur			<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

<b>Live music</b> Standard days and timings (please read guidance note 7)			<b>Will the performance of live music take place indoors or outdoors or both – please tick</b> (please read guidance note 3)			
			Indoors	<input checked="" type="checkbox"/>		
			Outdoors	<input type="checkbox"/>		
			Both	<input type="checkbox"/>		
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 4)			
Mon						
Tue						
Wed					<b>State any seasonal variations for the performance of live music</b> (please read guidance note 5)	
Thur						
Fri					<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 6)	
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 7)			<b><u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finis h			
Mon	9am	12:30 am	<b><u>Please give further details here</u></b> (please read guidance note 4) We will be playing Sonos music playlists, digital radio etc throughout the premises.		
Tue	9am	12:30 m			
Wed	9am	12:30 am	<b><u>State any seasonal variations for the playing of recorded music</u></b> (please read guidance note 5) We will be playing Sonos music playlists, digital radio etc throughout the premises.		
Thur	9am	12:30 am			
Fri	9am	12:30 am	<b><u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sat	9am	12:30 am	We will be playing Sonos music playlists, digital radio etc throughout the premises.		
Sun	9am	12:30 am			

**G**

Performances of dance Standard days and timings (please read guidance note 7)			<b><u>Will the performance of dance take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Tue			<b><u>State any seasonal variations for the performance of dance</u></b> (please read guidance note 5)		
Wed			<b><u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Thur					
Fri					
Sat					
Sun					

# H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<b><u>Please give further details here</u></b> (please read guidance note 4)		
Wed					
Thur			<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 5)		
Fri					
Sat			<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 6)		
Sun					

I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 7)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here</b> (please read guidance note 4) We aim to be able to serve both alcohol throughout the day and early evening.		
Mon					
Tue			<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 5)		
Wed					
Thur			<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 6)		
Fri					
Sat					
Sun					

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 7)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 8)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 5) We aim to be operating throughout the year and would like to be able to serve alcohol throughout the year and times applied for.		
Mon	10am	12am			
Tue	10am	12am			
Wed	10am	12am			
Thur	10am	12am			
Fri	10am	12am			
Sat	10am	12am			
Sun	10am	12am			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 6) We aim to be operating throughout the year and would like to be able to serve alcohol throughout the year and times applied for.		

State the name and details of the individual whom you wish to specify on the licence as **designated premises supervisor** (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name Scott Leadbetter	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).**

N/A

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 7)			<b>State any seasonal variations</b> (please read guidance note 5) We aim to be open throughout the year consistently each week, each month as per the column on the left.
Day	Start	Finish	
Mon	9AM	12:30 AM	
Tue	9AM	12:30 AM	
Wed	9AM	12:30 AM	
Thur	9AM	12:30 AM	
Fri	9AM	12:30 AM	
Sat	9AM	12:30 AM	
Sun	9AM	12:30 AM	
<b>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</b> (please read guidance note 6) We aim to be open throughout the year consistently each week, each month as per the column on the left.			



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**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e)** (please read guidance note 10)

We have a strict member only policy for most of our indoor facility so we will know most of the customers very well and can control the premises. People off the street will stand out and we will monitor their actions, we will be well staffed and there are always loyal members around the premises to also keep an eye on misbehaviours. Our Manager, Andrew Lawless is also a retired policeman.

Refusing to sell alcohol to those that pose a danger or appear to be intoxicated or under the influence. Enforcing check age ID. Challenge 25. Should we notice any bad behaviour outside our premises we will contact the local police immediately.

**b) The prevention of crime and disorder**

We have a strict member only policy for most of our indoor facility so we will know most of the customers very well and can control the premises. People off the street will stand out and we will monitor their actions, we will be well staffed and there are always loyal members around the premises to also keep an eye on misbehaviours. Our Manager, Andrew Lawless is also a retired policeman.

**c) Public safety**

Refusing to sell alcohol to those that pose a danger or appear to be intoxicated or under the influence. Enforcing check age ID. Challenge 25.

**d) The prevention of public nuisance**

Refusing to sell alcohol to those that pose a danger or appear to be intoxicated or under the influence. Enforcing check age ID. Challenge 25. Should we notice any bad behaviour outside our premises we will contact the local police immediately.

**e) The protection of children from harm**

We have a strict member only policy for most of our indoor facility so we will know most of the customers very well and can control the premises. People off the street will stand out and we will monitor their actions, we will be well staffed and there are always loyal members around the premises to also keep an eye on misbehaviours. Our Manager, Andrew Lawless is also a retired policeman. Our older members have children and are aware of the importance of local protection.

**Checklist:**

**Please tick to indicate agreement**

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 11)

**Signature of applicant or applicant’s solicitor or other duly authorised agent** (see guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement
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	to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).  The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)
Signature	S Leadbetter
Date	20.05.21
Capacity	Founder

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)			
Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

### Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.

**NOTES**

- This drawing is copyright. No unauthorised copying or drawing thereof is to be permitted without the written consent of the architect.
- Do not scale from prints. Use figures dimensions only.
- Connections to other drawings shall be made on this plan to the corresponding drawings.
- Health and Safety Regulations shall be followed in accordance with current statutory requirements.
- This drawing is to be used in conjunction with all relevant consultants' and/or specialist drawings, documents and any other information available. Any variations are to be notified to the architect before construction commences.

**REV. AMENDMENTS**

**DATE**



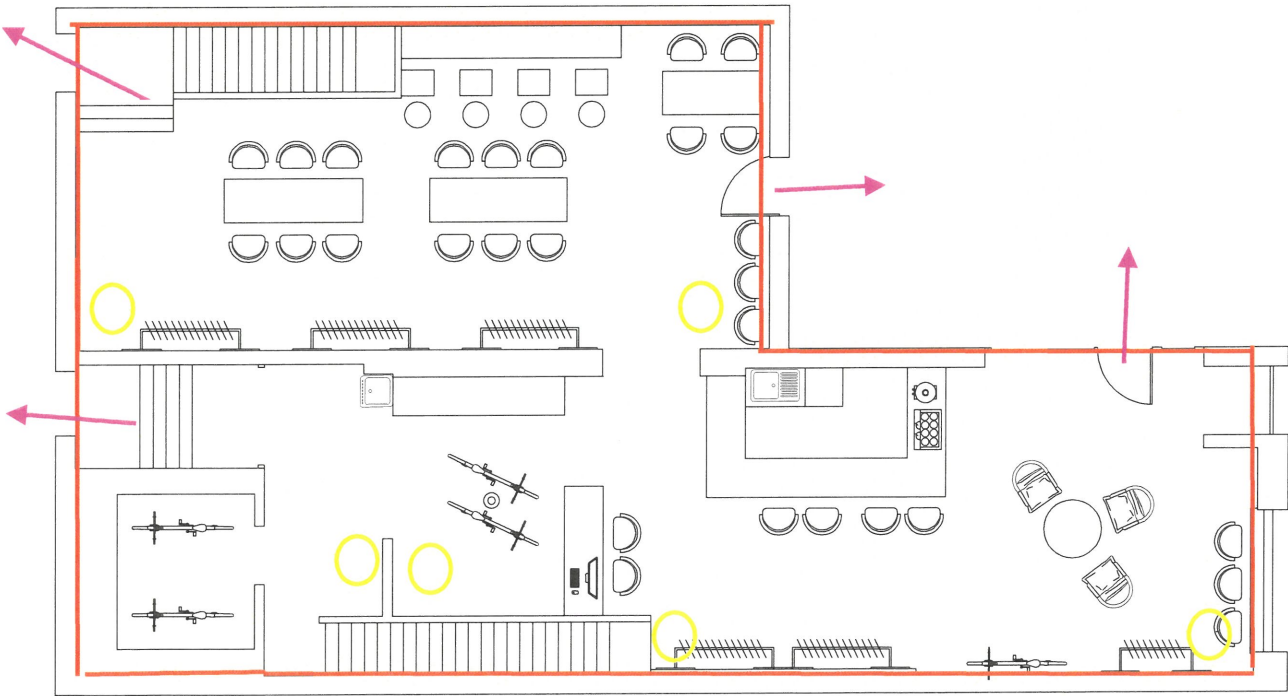
CCTV



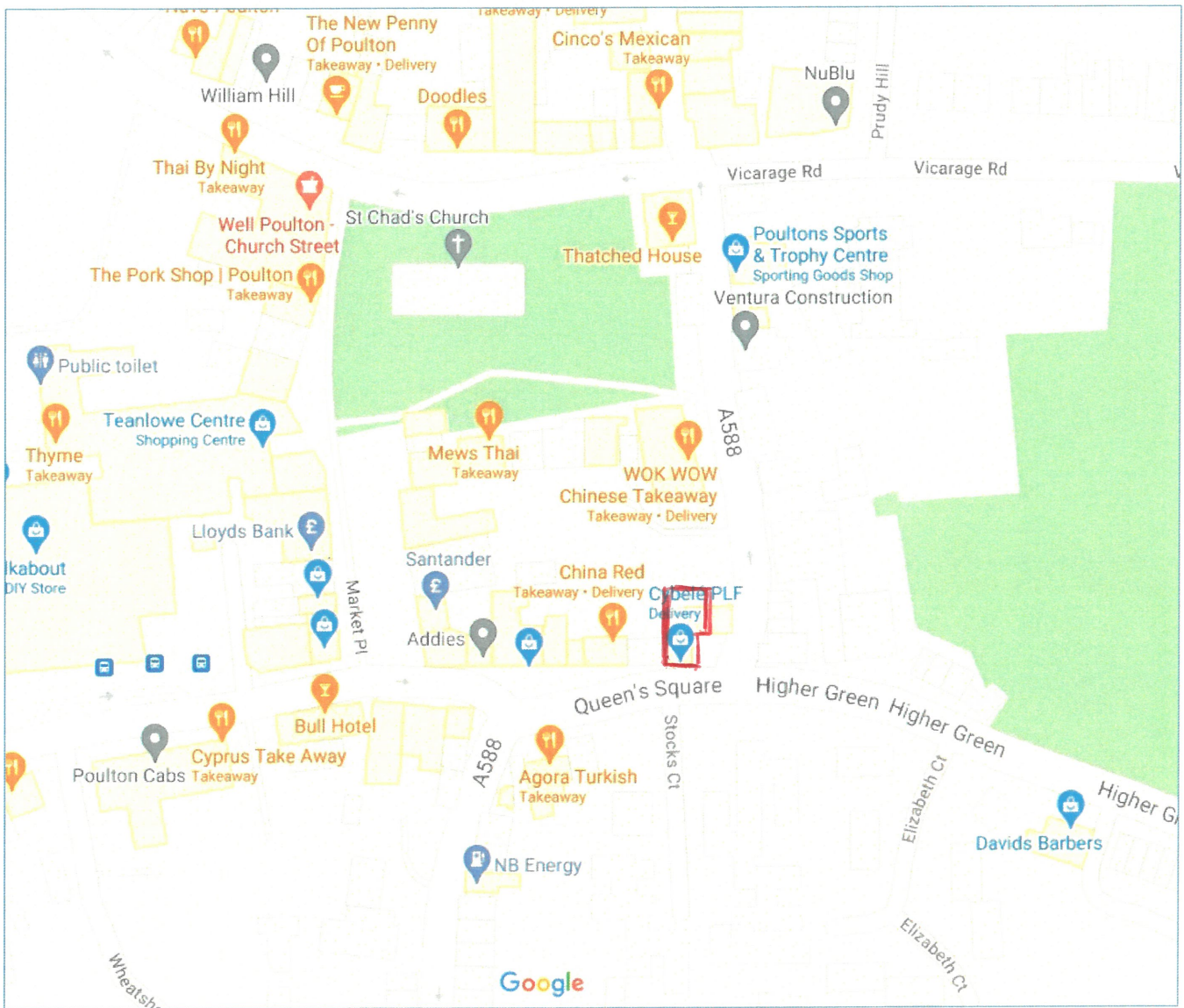
FIRE EXIT

**JAMES SCOTT ASSOCIATES**  
Chartered Surveyors

Project	PROPOSED CycleS Service Centre
Drawing	PROPOSED Ground Floor Plans
Client	CVB
Drawn by	SL
Scale	1:100
Drawn No.	19/12/16
Draw Size	A1
Date	January 20



## APPENDIX 2



## APPENDIX 3

**From:** Scott Leadbetter  
**Sent:** 18 June 2021 13:31  
**To:** Barrett, Niky  
**Cc:** Licensing  
**Subject:** Re: Pavement Licence

**This email is from an external email address**  
Do not click any links or open attachments unless you know the content is safe.  
Never disclose your user details or password to anyone.

Hi Nicky

We can confirm we that we would like to amend our application to withdraw the provision of regulated entertainment.

Best regards

**// Scott Leadbetter**  
**Founder & Director**  
**Cybelé**

On 18 Jun 2021, at 12:43, Barrett, Niky wrote:

Hi Scott

I've attached the application form and our guidance as promised for the pavement café licence.

In terms of the premises licence application, please could you confirm that you wish to amend the application to withdraw the provision of regulated entertainment, in writing (email is acceptable).

This would not prevent you from playing background music or live radio broadcasts, as neither of these are licensable activities, although they would still trigger the need to comply with PPL and PRS registrations.

There is an exemption for premises licenced for the sale of alcohol for consumption on the premises, to be able to provide live and recorded music as entertainment up to 23:00hrs, without specific authorisation for the activity on the licence.

Should you wish to provide musical entertainment after 23:00hrs for your customers, you would still have the option to give Temporary Event Notices for those occasions.

The 2 local councillors who have opposed your application can be contacted by email: Peter.LeMarinel@wyre.gov.uk, David.Henderson@wyre.gov.uk and I have attached their representations for your information.

Wyre Council Licensing Service

## Notification of Mediation Agreement

### Premises Details

Name of Premises:	<b>Cybele</b>
Premises Address:	21 Queens Square, Poulton Le Fylde
Post Code:	FY6 7BW

### Responsible Authority

Service / Department	<b>Lancashire Constabulary</b>
Officer (Print Name)	PC 515 Guy HARRISON

Signature

### Proposed changes to Application Operational Schedule

Mark one

Adequate changes proposed during the representation period. No representation made.	<input checked="" type="checkbox"/>
Some changes proposed. Representation will follow for remaining concerns.	<input type="checkbox"/>
Some changes made after representation submitted. Continue to hearing.	<input type="checkbox"/>
Full and adequate proposals made after representation. Representation withdrawn.	<input type="checkbox"/>

### Applicant's consent to amend Licence Application

I the undersigned am the applicant and hereby authorize Blackpool Licensing Service to amend my application as detailed below. I understand that these amendments may be included as conditions on the Premises Licence should one be issued.

Applicant's Name (Please <u>print</u> clearly)	Scott LEADBETTER
--	------------------

Applicant's Usual Signature	
-----------------------------	--

Date of signing				<b>2021</b>
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### Amendments

- |   |   |
|---|---|
| 1 | <p>The following conditions to be added to the operating schedule:</p> <ol style="list-style-type: none"> <li>1. Security/staff arrangements will be sufficient to discourage the sale and consumption of drugs and shall ensure such arrangements include regular checks of toilet areas at least every 30minutes.</li> <li>2. Clearly visible notices shall be displayed advising those attending that:             <ol style="list-style-type: none"> <li>a) It is a condition of entry that customers agree to be searched and</li> <li>b) Police will be informed if anyone is found in possession of controlled substances or weapons.</li> </ol> </li> </ol> |
|---|---|

3. Records of incidents involving the use, and/or detection of drugs shall be maintained and those records shall be available for inspection. Confiscated and found drugs shall be transferred to the police in accordance with procedures agreed with Lancashire Constabulary.

4. Functions which specifically target young people aged 17-18 years (for example birthday parties) will not be allowed to take place on the premises.

5. A minimum of one SIA licensed member of door staff will be on duty from 20:00hours every Friday and Saturday, Sunday before Bank Holiday, Christmas Eve, Boxing Day and New Year's Eve. At all other times the licence holder will determine an appropriate number of door staff, having regard to a risk assessment maintained by the premises licence holder. The document must be available for inspection if required.

6. An incident book will be maintained in which shall be recorded:-

- i. All incidents of crime and disorder
- ii. Refused sales to suspected under-age and drunken persons
- iii. A record of any person asked to leave the premises or removed from the premises
- iv. Details of occasions on which the police are called to the premises
- v. A record of persons searched on suspicion that drugs are being carried and the reason for such suspicion

The book will be available for inspection by a police officer.

7. Any outside area which is used for the consumption of alcohol shall cease to be so used at 22:00hrs. Any such area will be checked by a competent person at intervals of a minimum of 30 minutes whilst in use.

8. All tables and chairs in the outside area shall either be fixed to the floor or be stacked, secured and covered no more than 30 minutes after the time at which patrons are no longer permitted to consume drinks in the area.

9. In the outside area, the supply of intoxicating liquor shall be by waiter/waitress service only and only to persons seated at tables.

10. CCTV will be installed at the premises and will comply with the following:

- a) The CCTV system shall be installed, maintained and operated to the reasonable satisfaction of Lancashire Constabulary. The entrance and bar areas are to be covered by the system. The system will incorporate a camera covering each of the entrance doors and will be capable of providing an image which is regarded as identification standard.
- b) The system will display on any recording the correct time and date of the recording.
- c) Digital recording shall be held for a minimum of 21 days respectively, after the recording is made and will be made available to the Police or any authorised persons acting for Responsible Authority for inspection upon request.



## APPENDIX 5

### PPN Relevant Conditions agreed with Environmental Health Officer

1. No nuisance shall be caused by noise coming from the premises or vibration transmitted through the structure of the premises.
2. There shall be no emission from the premises of any offensive smells, which are likely to cause a nuisance.
3. No light from or on the premises and any other light under the control of the premises shall be provided where that light causes a nuisance to any nearby premises.
4. There shall be no live entertainment, live music or recorded music to the external licensed area.
5. During the final hour of daily trading appropriate announcements are to be made and/or images projected to remind patrons of the need to leave the premises without causing annoyance, nuisance or disturbance to local residents and to advise patrons of any taxi free-phone or collection arrangements available upon the premises.
6. Notices will be displayed at the entrance and exits advising customers to leave quietly.
7. The Licensee shall ensure that staff departing at night when the business has ceased trading, conduct themselves in such a manner to avoid disturbance to nearby residents.
8. Refuse such as bottles shall be disposed of from the premises at a time when it is not likely to cause a disturbance to residents in the vicinity of the premises.
9. There shall be provided at the premises containers for the storage and disposal of waste foods and other refuse from the premises. Those containers shall be constructed, maintained and located so that access to them by vermin and unauthorised persons is prevented and arrangements shall be made for the regular lawful disposal of their contents.

OFFICIAL



Licensing Department  
Wyre Borough Council  
Civic Centre  
Breck Road  
Poulton-le-Fylde  
FY6 7PU  
[licensing@wyre.gov.uk](mailto:licensing@wyre.gov.uk)

*Please ask for:* Chris Stainton  
*Telephone:* 01524 230104  
*Email:* [northernfiresafety@lancsfireandrescue.org.uk](mailto:northernfiresafety@lancsfireandrescue.org.uk)  
*Your Ref:*  
*Our Ref:* N3215872/7/CS/JP  
*Date:* 4 June 2021

Dear Sir or Madam

**ISSUE OF A PREMISES LICENCE**

**Legislation:** Licensing Act 2003  
**Name of Applicant:** Cybele PLF LTD  
**Address of Premises:** 21 Queen Square, Poulton-le-Fylde, Lancashire, FY6 7BW

The above application has been inspected and the Fire Authority has no objection to the issue of a premises licence.

**These premises are subject to the Regulatory Reform (Fire Safety) Order 2005. The responsible person is required to carry out a fire risk assessment.**

In accordance with the Regulatory Reform (Fire Safety) Order 2005, you are required to carry out a fire risk assessment of the premises to ensure that the premises fire safety precautions are adequate. Any additional measures identified to ensure the safety of people in or around the premises must be made.

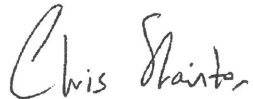
If your organisation employs five or more people, your premises are licensed or an alterations notice is in force, you must record the significant findings of your fire risk assessment.

All exit and directional signs indicating the exits from any part of the premises to which the public are admitted should (unless they are self-luminous fire safety signs) be illuminated by means of the normal lighting and the emergency escape lighting at all times when the public are on the premises.

The Fire Authority may inspect the premises to ensure compliance with the Regulatory Reform (Fire Safety) Order 2005, and the Risk Assessment may be required by the Licensing Authority to satisfy the licensing objective relating to public safety.

If you would like to discuss this, or any other matter of fire safety, please call me on 01253 879013.

Yours faithfully



Chris Stainton 516  
Protection Officer  
For Chief Fire Officer

cc. Scott Leadbetter,  
[hello@cybele.club](mailto:hello@cybele.club)

REP 1.



**Wyre Council  
Representation Form**

**Responsible Authority.** Please delete as applicable.

Police / Fire / Pollution / Health and Safety / Child Protection / Trading Standards / Planning Authority/Health Authority

Your Name	PETER LE MARINEL
Job Title	COUNCILLOR - BRECK WARD
Postal and email address	peter.lemarinel@wyre.gov.uk
Contact telephone number	

Name of the premises you are making a representation about.	CYBELE
Address of the premises you are making a representation about.	21 QUEENS SQUARE POULTON FY6 7BW

Which of the four licensing Objectives does your representation relate to? Please state yes or no.	Yes Or No	Please detail the evidence supporting your representation. Or the reason for your representation. Please use separate sheets if necessary
The Prevention of harm to children		
To prevent Public Nuisance	YES	unacceptable late hours in a residential area Noise from premises and from recorded music Elderly sheltered Accommodation across the road noise, lateness and amenity.
To prevent crime and disorder		
Public Safety		

Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account. Please use separate sheets where necessary and refer to checklist.	No recorded or live music Restricting the licence to 9.00pm
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N.B If you do make a representation you will be expected to attend the Licensing Sub Committee and any subsequent appeal proceeding.

Signed: 

Date: 24/05/2021

Please return this form along with any additional sheets and/or evidence to: The Licensing Unit, Wyre Council, Civic Centre, Poulton le Fylde. FY6 7PU or email to [Licensing@wyre.gov.uk](mailto:Licensing@wyre.gov.uk)  
This form must be returned within the Statutory Period

REP 2.



**Representation Form (Other Persons)**

Your Name/Company Name/Name of representative body.	Cllr David Henderson
If representative body please give detail of how you represent residents or businesses	Ward Councillor
Postal address	Civic Centre, Breck Road, Poulton le Fylde FY6 7PU
Contact telephone number	01253 893833
Email address	david.henderson@wyre.gov.uk

Name of the premises you are making a representation about.	Cybele
Address of the premises you are making a representation about.	23 Queens Square, Poulton le Fylde

<b>Your representation must relate to one of the four Licensing Objectives. Please state Yes or No.(see note below)</b>	<b>Please detail the reason for your representation and any evidence to support it Please use separate sheets if necessary</b>
The Prevention of harm to children	
To prevent Public Nuisance	These premises are on the edge of the retail section of Poulton opposite residential properties two of which are very large warden assisted blocks of flats, and directly across the road are a row of residential houses, the premises are located on a main road through Poulton which carries a large amount of traffic bringing with it associated disturbance which is very noticeable in the evening and night.

Rec SF 18/6/21 .

To prevent crime and disorder	
Public Safety	

<b>Suggested conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Committee to take into account.</b>	Terminal hour for the selling of and consumption of alcohol to be 22.00 hrs.
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<b>I wish to call the following people in support of my representation. Anybody you wish to speak to the committee must be declared here.</b>	
<b>Person</b>	<b>How they will assist you</b>

Have you made any representations in respect of these premises before	Yes	No X
Date on which previous representations were made		

I understand that the Licensing authority is obliged to give notice of a hearing to all parties to the hearing and this must include a copy of this representation. All representations are treated as public documents.	<b>You must initial this box to state that you understand and permit this</b>	
	D.J.H.	
I agree to attend any hearing before either the Licensing committee or magistrates court (in the event of an appeal against the Council's decision) in support of my representation	YES X	NO

### Licence conditions – general principles

1.16 Conditions on a premises licence or club premises certificate are important in setting the parameters within which premises can lawfully operate. The use of wording such as “must”, “shall” and “will” is encouraged. Licence conditions:

- must be appropriate for the promotion of the licensing objectives;
- must be precise and enforceable;
- must be unambiguous and clear in what they intend to achieve;
- should not duplicate other statutory requirements or other duties or responsibilities placed on the employer by other legislation;
- must be tailored to the individual type, location and characteristics of the premises and events concerned;
- should not be standardised and may be unlawful when it cannot be demonstrated that they are appropriate for the promotion of the licensing objectives in an individual case;
- should not replicate offences set out in the 2003 Act or other legislation;
- should be proportionate, justifiable and be capable of being met;
- cannot seek to manage the behaviour of customers once they are beyond the direct management of the licence holder and their staff, but may impact on the behaviour of customers in the immediate vicinity of the premises or as they enter or leave; and
- should be written in a prescriptive format.

### Where representations are made

9.3 Where a representation concerning the licensing objectives is made by a responsible authority about a proposed operating schedule and it is relevant (see paragraphs 9.4 to 9.10 below), the licensing authority’s discretion will be engaged. It will also be engaged if another person makes relevant representations to the licensing authority, which are also not frivolous or vexatious (see paragraphs 9.4 to 9.10 below). Relevant representations can be made in opposition to, or in support of, an application and can be made by any individual, body or business that has grounds to do so.

### Relevant, vexatious and frivolous representations

9.4 A representation is “relevant” if it relates to the likely effect of the grant of the licence on the promotion of at least one of the licensing objectives. For example, a representation from a local businessperson about the commercial damage caused by competition from new licensed premises would not be relevant. On the other hand, a representation by a businessperson that nuisance caused by new premises would deter customers from entering the local area, and the steps proposed by the applicant to prevent that nuisance were inadequate, would be relevant. In other words, representations should relate to the impact of licensable activities carried on from premises on the objectives. For representations in relation to variations to be relevant, they should be confined to the subject matter of the variation. There is no requirement for a responsible authority or other person to produce a recorded history of problems

at premises to support their representations, and in fact this would not be possible for new premises.

## Hearings

- 9.37 As a matter of practice, licensing authorities should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas. A responsible authority or other person may choose to rely on their written representation. They may not add further representations to those disclosed to the applicant prior to the hearing, but they may expand on their existing representation and should be allowed sufficient time to do so, within reasonable and practicable limits.
- 9.38 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the licensing authority must give appropriate weight to:
- the steps that are appropriate to promote the licensing objectives;
  - the representations (including supporting information) presented by all the parties;
  - this Guidance;
  - its own statement of licensing policy.
- 9.39 The licensing authority should give its decision within five working days of the conclusion of the hearing (or immediately in certain specified cases) and provide reasons to support it. This will be important if there is an appeal by any of the parties. Notification of a decision must be accompanied by information on the right of the party to appeal. After considering all the relevant issues, the licensing authority may grant the application subject to such conditions that are consistent with the operating schedule. Any conditions imposed must be appropriate for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition that is merely aspirational. For example, conditions may not be attached which relate solely to the health of customers rather than their direct physical safety. Any conditions added to the licence must be those imposed at the hearing or those agreed when a hearing has not been necessary.
- 9.40 Alternatively, the licensing authority may refuse the application on the grounds that this is appropriate for the promotion of the licensing objectives. It may also refuse to specify a designated premises supervisor and/or only allow certain requested licensable activities. In the interests of transparency, the licensing authority should publish hearings procedures in full on its website to ensure that those involved have the most current information.

## Determining actions that are appropriate for the promotion of the licensing objectives

- 9.42 Licensing authorities are best placed to determine what actions are appropriate for the promotion of the licensing objectives in their areas. All licensing determinations should be considered on a case-by-case basis. They should take into account any



representations or objections that have been received from responsible authorities or other persons, and representations made by the applicant or premises user as the case may be.

- 9.43 The authority's determination should be evidence-based, justified as being appropriate for the promotion of the licensing objectives and proportionate to what it is intended to achieve.
- 9.44 Determination of whether an action or step is appropriate for the promotion of the licensing objectives requires an assessment of what action or step would be suitable to achieve that end. While this does not therefore require a licensing authority to decide that no lesser step will achieve the aim, the authority should aim to consider the potential burden that the condition would impose on the premises licence holder (such as the financial burden due to restrictions on licensable activities) as well as the potential benefit in terms of the promotion of the licensing objectives. However, it is imperative that the authority ensures that the factors which form the basis of its determination are limited to consideration of the promotion of the objectives and nothing outside those parameters. As with the consideration of licence variations, the licensing authority should consider wider issues such as other conditions already in place to mitigate potential negative impact on the promotion of the licensing objectives and the track record of the business. Further advice on determining what is appropriate when imposing conditions on a licence or certificate is provided in Chapter 10. The licensing authority is expected to come to its determination based on an assessment of the evidence on both the risks and benefits either for or against making the determination.

## **10. Conditions attached to premises licences and club premises certificates**

### **Imposed conditions**

- 10.8 The licensing authority may not impose any conditions unless its discretion has been exercised following receipt of relevant representations and it is satisfied as a result of a hearing (unless all parties agree a hearing is not necessary) that it is appropriate to impose conditions to promote one or more of the four licensing objectives. In order to promote the crime prevention licensing objective conditions may be included that are aimed at preventing illegal working in licensed premises. This provision also applies to minor variations.
- 10.9 It is possible that in some cases no additional conditions will be appropriate to promote the licensing objectives.

### **Proportionality**

- 10.10 The 2003 Act requires that licensing conditions should be tailored to the size, type, location and characteristics and activities taking place at the premises concerned. Conditions should be determined on a case-by-case basis and standardised conditions which ignore these individual aspects should be avoided. For example, conditions should not be used to implement a general policy in a given area such as the use of

CCTV, polycarbonate drinking vessels or identity scanners where they would not be appropriate to the specific premises. Conditions that are considered appropriate for the prevention of illegal working in premises licensed to sell alcohol or late night refreshment might include requiring a premises licence holder to undertake right to work checks on all staff employed at the licensed premises or requiring that a copy of any document checked as part of a right to work check is retained at the licensed premises. Licensing authorities and other responsible authorities should be alive to the indirect costs that can arise because of conditions. These could be a deterrent to holding events that are valuable to the community or for the funding of good and important causes. Licensing authorities should therefore ensure that any conditions they impose are only those which are appropriate for the promotion of the licensing objectives.